



FORWARD PLAN

28 August 2017 - 31 December 2017

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

EXECUTIVE FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

ITEM	PAGE NO
4Community Growth York	53
A Further Phase of the Older Persons' Accommodation Programme Deciding the Future of Woolnough House Older Persons' Home	13
Annual Discretionary Rate Relief	66
Annual Review of Traffic Regulation Order Requests	30
Carers Support Services	12
Cold Calling Controlled Zones	38
Commissioning a Day Base for Adults with a Learning Disability at Burnholme Community Centre	19
Community Safety Plan 2017/2020	45
Consent for Establishment of Transport for the North	11
Consideration of Objection in respect of Traffic Regulation Order, Referring to Bootham Terrace	32
Consideration of Objection in Respect of Traffic Regulation Order, Referring to Claremont Terrace	31
Conversion of Alcohol- Related Designated Public Places Orders (DPPOs) to Public Space Protection Orders (PSPOs)	36
Corporate Contract for the Use of Enterprise Car Club by CYC Staff as a Business Travel Option	37
CYC Adults Transport Policy / Roll-out of a Personalised Approach	58
Delivering Health & Wellbeing Facilities for York: Sports Pitches at the	60

ITEM	PAGE NO
Askham Estate and a Health Hub at Burnholme	
Demonstrating Delivery of the Older Persons' Accommodation Programme	47
Enforcement of Bus Lanes	29
Enforcement Policy	43
Equality Objectives	63
Events Strategy	46
Fire Risk Management Update	52
Future Management of Allotments	56
Housing Register and Allocations	67
Introduction of Civil Penalty Notices for Housing Act Offences	54
Investment in new Extra Care Accommodation for older people at Marjorie Waite Court following the closure of Burton Stone Lane Community Centre	15
Junction Alterations – Lendal Arch Gyratory	33
Low Poppleton Lane Rising Bollard	28
Management of Allotments	39
North Yorkshire Fire & Rescue Service Future Governance Options	21
Options for the Additional Provision of Financial Advice/Support Following the Introduction of Universal Credit	34
Proposed Temporary Use of Castle Car Park	25
PROW: Town And Country Planning Act 1990, Section 257	27

ITEM	PAGE NO
Q1 Capital Programme Monitor	23
Q1 Finance & Performance Monitor	22
Refresh of Housing Revenue Account Business Plan	64
Sale of Land at Bootham Row Car Park	49
Scarborough Bridge – Footbridge Replacement and Upgrade	9
Short Break Service for Adults with a Learning Disability based at Flaxman Avenue	17
Single Homeless / Rough Sleepers - Early Intervention and Prevention Outreach Service	7
Strategic Asset Management Programme and Housing Delivery	50
Tour de France Scrutiny Review Final Report	44
Transport Programme Update – 2017/18 Monitor 1 Report	55
*Update on North and Humber Regional Adoption Agency (RAA)	41
York 5 Year Flood Plan Update	65
York 5 Year Flood Plan Update	26
York Learning Services Self-Assessment	62
York Learning Services Strategic Plan 2017/18	40

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Single Homeless / Rough Sleepers - Early Intervention and Prevention Outreach Service

Description: Purpose of Report: CYC currently contract a third party to deliver the Single Homeless / Rough Sleepers - Early Intervention and Prevention Outreach Service. In line with procurement rules this contract must be retendered but a new piece of legislation Homeless Reduction Act 29017 puts additional responsibilities on Local Authority to prevent homelessness. In light of this a decision is required regarding to agree delivery of service at end of current contract.

Executive will be asked to: Agree if the Service should be brought in house or tendered.

This item has been withdrawn on 27/06/2017.

Reason for withdrawal: Following consultation at Resettlement Strategy Group and subsequent discussions from resettlement point of view and housing options point of view, it was agreed that the tender would go as planned.

Wards Affected: All Wards

Report Writer: Becky Ward **Deadline for Report:** 18/08/17

Lead Member: Councillor Sam Lisle

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Becky Ward, Service Manager
becky.ward@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or

equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Consultation process: Is part of wider consultation process around new for Homeless Strategy 2018-23 but consultation with key stakeholders is planned for 13/6/17.

Consultees: Resettlement Strategy Group and Housing Options Manager

Consultees:

Background Documents: Single Homeless / Rough sleepers - Early Intervention and Prevention Outreach Service

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/17
18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Scarborough Bridge – Footbridge Replacement and Upgrade

Description: Purpose of Report: The report will outline the proposals to replace and upgrade the existing footbridge spanning the river Ouse adjacent to 'Scarborough (Railway) Bridge'. The new bridge will be substantially wider to enable shared pedestrian and cycle use and feature ramped access from all sides, providing a continuous traffic-free and step-free route from York Station to the northern embankment of the river, in addition to the city centre itself. Network Rail will be further commissioned to lead on the design and full construction of this asset, to be delivered during 2018.

Members will be asked to:

1. Approve in principle the replacement and upgrade of the Scarborough Bridge footbridge.
2. Subject to relevant planning consent being granted, give permission to proceed to construction of the upgraded bridge and associated ramps / structures.

Grant the Assistant Director for Transport, Highways & Environment delegated powers to make any future required amendments to the scheme as a result of emerging detailed design etc.

Wards Affected: Clifton Ward; Guildhall Ward; Holgate Ward; Micklegate Ward

Report Writer: Richard Holland **Deadline for Report:** 18/08/17

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Richard Holland

Richard.Holland@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: Public consultation on the proposed scheme is due to take place over 2 to 3 weeks, launching the week commencing 03 July 2017, concluding Friday 21 July 2017. The public and all interested parties will be invited to comment on the proposed bridge replacement.

Consultees:

Background Documents: Scarborough Bridge – Footbridge replacement and upgrade

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/17
18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Carers Support Services

Description: Purpose of Report: To seek agreement to re-commission Carers Support Services for adults and young carers.

Executive will be asked to: Agree to undertake a tender exercise to procure a provider to deliver Carers Support Services.

Wards Affected: All Wards

Report Writer: Adam Gray **Deadline for Report:** 18/08/17

Lead Member: Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Adam Gray, Senior Partnership Support Officer (VCS)

adam.gray@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:** monitoring required

Making Representations: Consultees: Adult, young adult and young carers and their families.

Process: The current provider has been informed of the decision to request agreement from Executive members to go to the market with a refreshed specification. Consultation is planned with current service users and their carers/families as well as future service users and their carer/families during the summer of 2017.

Consultees:

Background Documents: Carers Support Services

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/17
18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: A Further Phase of the Older Persons' Accommodation Programme Deciding the Future of Woolnough House Older Persons' Home

Description: Purpose of Report: To provide Members with the results of the consultation undertaken with the residents, relatives and staff of Woolnough House residential care home to explore the option to close the home with current residents moving to alternative accommodation, and for Members to make a decision about whether to close Woolnough House. The context for this decision is that the Older Persons' Accommodation Programme aims to meet people's changing needs for accommodation with care, and in-particular the needs of those with dementia and the demographic challenges faced by the city, through delivering additional Extra Care accommodation and new, good quality, residential and nursing care accommodation.

Members are asked to make a decision about whether to close Woolnough House residential care home and, if a decision is made to close it, require that residents' moves to their new homes are carefully planned and managed in line with the Moving Homes Safely protocol. The report will also seek sanction to consult on the option to close a further two homes.

Wards Affected: All Wards

Report Writer: Roy Wallington **Deadline for Report:** 18/08/17
Lead Member: Executive Member for Adult Social Care and Health
Lead Director: Director of Health, Housing and Adult Social Care
Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation
roy.wallington@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The Older Persons' Accommodation Programme has been the subject of extensive consultation and engagement and is guided by a Stakeholder Group.

Individual consultation at a particular care home follows the Moving Homes Safely Protocol. Residents, relatives and staff

have been fully engaged and, where needed, supported by independent advocates.

Consultees: residents, relatives and staff at Woolnough House.

Consultees:

Background Documents: A further Phase of the Older Persons' Accommodation Programme deciding the future of Woolnough House Older Persons' Home

Call-In

If this item is called-in, it will be considered by the	31/07/17
Corporate and Scrutiny Management Committee on:	18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Investment in new Extra Care Accommodation for older people at Marjorie Waite Court following the closure of Burton Stone Lane Community Centre

Description: Purpose of the report: Executive will receive information on the outcome of public consultation concerning the future of Burton Stone Lane Community Centre and will be asked to confirm its closure and approve investment into the provision of new Extra Care accommodation for older people and new community facilities in its place.

Executive will be asked to agree to invest in new Extra Care accommodation for older people and new community facilities as an extension to Marjorie Waite Court following the closure of Burton Stone Lane Community Centre.

Wards Affected: Clifton Ward

Report Writer: Roy Wallington **Deadline for Report:** 16/08/17
Lead Member: Executive Leader (incorporating Finance & Performance), Councillor Andrew Waller
Lead Director: Director of Health, Housing and Adult Social Care
Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation
roy.wallington@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Consultation process: Extensive public consultation has taken place in the Clifton ward including via the Ward Committee, leaflets, drop in sessions and web forum; current users of Burton Stone Lane Community Centre via meetings and one-to-one conversation; residents of Marjorie Waite Court have also been informed via letter and consulted via meetings and one-to-one conversations.

Consultees: Ward Councillors; Member of the Clifton Ward Committee; Clifton residents including the immediate neighbours of the centre; Burton Stone Lane Community Centre users; Marjorie Waite Court residents.

Background Documents:

3rd December 2015, Decision Session - Economic Development and Community Engagement, Item 6 - Investing in the Council's Community Centres,
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=735&MId=9069>

19th July 2015, Executive – Agreement of Executive giving formal approval for the commencement of the Older Persons' Accommodation Programme,
<http://modgov.york.gov.uk/ieDecisionDetails.aspx?ID=4408>

Other Relevant Info:

Decision Session - Economic Development and Community Engagement (Deputy Leader), Thursday, 3rd December, 2015 Item 6 - Investing in the Council's Community Centres
<http://modgov.york.gov.uk/ieListDocuments.aspx?CId=735&MId=9069>

Consultees:

Background Documents:

Investment in new Extra Care Accommodation for older people at Marjorie Waite Court following the closure of Burton Stone Lane Community Centre

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/17
18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Short Break Service for Adults with a Learning Disability based at Flaxman Avenue

Description: Purpose of Report: To seek agreement to re-commission the Short Breaks Service for adults with a learning disability based at Flaxman Avenue.

Members will be asked to agree to undertake a tender exercise to procure a provider to deliver the Short Breaks Service for adults with a learning disability based at Flaxman Avenue.

Wards Affected: All Wards

Report Writer: Gary Brittain, Katie Brown **Deadline for Report:** 18/08/17

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Katie Brown, Contracts Manager - Commissioning & Contracts, Gary Brittain, Head of Commissioning and Contracts

katie.brown@york.gov.uk, gary.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: The current provider has been informed of the decision to request agreement from Executive Members to go to the market with a revised specification. Consultation is planned with current services users and their carers/families as well as future service users and their carers/families during July 2017.

Consultees: Adults with a learning disability who currently use the short breaks service at Flaxman Avenue, young people in transitions and their parents/carers as well as any other stakeholders.

Consultees:

Background Documents: Short Break Service for Adults with a Learning Disability based at Flaxman Avenue

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/17
18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Commissioning a Day Base for Adults with a Learning Disability at Burnholme Community Centre

Description: Purpose of Report: To propose the development of a day base for adults with a learning disability to be situated at Burnholme Community Centre as sighted in previous papers relating to the site.

Members are asked to agree to go to tender to procure a provider to deliver support for adults with a learning disability from a Day Base to be located at Burnholme Community Centre.

Wards Affected: All Wards

Report Writer: Gary Brittain, Katie Brown **Deadline for Report:** 18/08/17

Lead Member: Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Katie Brown, Contracts Manager - Commissioning & Contracts, Gary Brittain, Head of Commissioning and Contracts

katie.brown@york.gov.uk, gary.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultation process:

In July and September 2014 we consulted in relation to creating this base at Burton Stone Community Centre. This tender was not successful due to the capital investment required for the building. In March 2016 we held 2 subsequent consultation events with regards to the Base being located at Burnholme Community Centre instead, due to open April 2018. These events were viewed in a positive light with positive feedback.

Consultees:

Adults with a learning disability who currently use Burton Stone Community Centre, young people in transitions and their parent/carers and providers who support them.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/17
18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: North Yorkshire Fire & Rescue Service Future Governance Options

Description: Police and Fire Commissioner has launched a public consultation on proposals to merge the North Yorkshire functions of the Fire and Rescue Authority with those of the PCC.

The Executive are asked to consider a formal Council response on the business case before the consultation ends in September.

Wards Affected: All Wards

Report Writer: Mary Weastell **Deadline for Report:** 18/08/17

Lead Member: Councillor David Carr

Lead Director: Chief Executive

Contact Details: Mary Weastell, Chief Executive

mary.weastell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Public consultation

Consultees:

Background Documents: North Yorkshire Fire & Rescue Service future governance options

Call-In

If this item is called-in, it will be considered by the 31/07/17
Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q1 Finance & Performance Monitor

Description: Purpose of Report: To provide members with an update on finance and performance information

Members are asked to: Note the issues

Wards Affected: All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 18/08/17
Debbie Mitchell

Lead Member: Councillor David Carr

Lead Director: Director of Customer and Corporate Services

Contact Details: Debbie Mitchell, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q1 Finance & performance monitor

Call-In

If this item is called-in, it will be considered by the 31/07/17
Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Q1 Capital Programme Monitor

Description: Purpose of Report: To provide members with an update on the capital programme

Members are asked to: Note the issues, recommend to full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 18/08/17

Lead Member: Councillor David Carr

Lead Director: Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Q1 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/17
18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 31/08/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Proposed Temporary Use of Castle Car Park

Description: Purpose of Report: The report will ask the Executive to consider a 10 week temporary use of part of the Castle Car Park during 2018.

The Executive will be asked to agree the proposal including the financial terms on which it is taken forward and to the granting of a lease.

Wards Affected: Guildhall Ward

Report Writer: Charlie Croft **Deadline for Report:** 18/08/17

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Proposed temporary use of Castle Car Park

Call-In

If this item is called-in, it will be considered by the 31/07/17
Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 04/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 5 Year Flood Plan Update

Description: Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member is asked to consider the updates detailed in the report and any supporting presentations, comment their content and recommended actions.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby & Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Strensall Ward; Westfield Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment

Lead Director:

Director of Economy and Place

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: PROW: Town And Country Planning Act 1990, Section 257

Description: On the 9th March approval was given to make an Order to divert the shared use path (public bridleway) from Metcalfe Lane to Meadlands. The Order was made on 1st June and advertised on 16th June 2017. 1 x objection was received during the statutory consultation period, and the Order cannot therefore be confirmed by the council. A decision is required as to whether to refer the Order to the Secretary of State (Planning Inspectorate) for determination, or to abandon the Order.

Members will be asked to make a decision as to whether to refer the above Diversion Order to the Secretary of State for determination or abandon it.

Wards Affected: Osbaldwick and Derwent Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Alison Newbould

alison.newbould@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: 28 days statutory consultation with prescribed bodies took place between 16th June and 14th July. Notices were posted on site and advertised in the Press. Notices and copies of the Order were made available at Council offices. One objection was received to the Order. The objection has not been withdrawn and is currently outstanding.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Low Poppleton Lane Rising Bollard

Description: Purpose of Report: To propose options for the management of traffic on Low Poppleton Lane following the mechanical failure of the rising bollard.

The Executive Member will be asked to approve recommendations as outlined by officers.

This item has been deferred from 17 August to 14 September 2017 to give due consideration to the response of statutory consultees.

Wards Affected: Acomb Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Graham Titchener

graham.titchener@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Enforcement of Bus Lanes

Description: Purpose of Report: To propose how enforcement of bus lanes in York can be taken forward to reduce the number of unauthorised vehicles in bus-only areas, using automatic number plate recognition cameras.

The Executive Member will be asked to approve recommendations as outlined by officers.

This item has been deferred from 17 August to 14 September 2017 to allow impact analysis of the proposals to be undertaken before making recommendations.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Annual Review of Traffic Regulation Order Requests

Description: Purpose of Report: To consider all requests for waiting restrictions which have been received over the past 18 months for the whole authority.

The Executive Member will be asked to approve the report to advertise, where required and amendments to the Traffic Regulation Orders to introduce restrictions as per officer recommendations.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of Objection in Respect of Traffic Regulation Order, Referring to Claremont Terrace

Description: Purpose of Report: Consideration of objection received to amend the Traffic Regulation Order; referring to Claremont Terrace as part of the R14: Portland Street Residents' Priority Parking Zone

The Executive member will be asked to approve one of the following options:

- To uphold the objection and reconsider proposal
- To uphold the objection and implement a lesser restriction
- To over-rule the objection and implement as advertised

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of Objection in respect of Traffic Regulation Order, Referring to Bootham Terrace

Description: Purpose of Report: Consideration of objection received to amend the Traffic Regulation Order; referring to Bootham Terrace as part of the R33: Bootham/Clifton Residents' Priority Parking Zone.

The Executive member will be asked to approve one of the following options:

- To uphold the objection and reconsider proposal
- To uphold the objection and implement a lesser restriction
- To over-rule the objection and implement as advertised

Wards Affected: Clifton Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Junction Alterations – Lendal Arch Gyratory

Description: Purpose of report: The Traffic Signal Asset Renewal (TSAR) project will be refurbishing life-expired signalling assets at the 2 junctions comprising Lendal Arch Gyratory in January 2018. This report seeks approval for the proposed junction alterations as part of this scheme.

The Executive Member will be asked to: approve the proposed junction alterations at Lendal Arch Gyratory as part of the TSAR scheme.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Adult Social Care and Health

Meeting Date: 14/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Options for the Additional Provision of Financial Advice/Support Following the Introduction of Universal Credit

Description: At Council on 20th July 2017, a council motion as amended was approved as follows:

‘Council resolves:

To request the relevant director to urgently produce an assessment for presentation to the relevant Executive Member Decision Session. This assessment should set out practical measures that the council and its partners could quickly put in place to mitigate the risk of residents being adversely affected by the introduction of UCFS.

This assessment should include, but not be limited to:

- Options for the provision of additional financial or other assistance to CAY and/or other partners to support access to drop-in outreach sessions for clients encountering difficulties with UCFS.
- Options for an ‘early warning system’ to be put in place through which Housing Officers can quickly and easily signpost residents to sources of help and support where rent arrears as a result of the implementation of UCFS may lead to evictions.
- Options to increase the awareness and uptake of the York Financial Assistance Scheme – Including: the ability for third party advocacy groups to make applications on behalf of residents; and, the ability for individuals or advocates to make YFAS applications online.’

The report will respond to the council motion as amended with required options and recommendations.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Councillor David Carr, Executive Member for Adult Social Care and Health

Lead Director:

Director of Customer and Corporate Services

Contact Details:

John Madden, Benefits Assessments Manager, Resources - Financial Services Group, Pauline Stuchfield, Assistant Director - Customer Services and Digital

john.madden@york.gov.uk, pauline.stuchfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: It is proposed that the advice sector in York are consulted on options around the best way of providing capacity for financial advice and support in light of welfare benefit changes such as Universal Credit.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 18/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Conversion of Alcohol- Related Designated Public Places Orders (DPPOs) to Public Space Protection Orders (PSPOs)

Description: Purpose of Report: To inform members which Designated Public Protection Orders (DPPOs) will go forward for automatic conversion to Public Space Protection Orders (PSPOs) in October 2017 following multi-agency review.

The Executive Member will be asked to:-

- Approve the conversion of a number of DPPOs to PSPOs.
- Approve the removal of any DPPOs either surplus to requirements or where there is no longer the evidential basis to justify them remaining in place.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Sam Lisle

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Tanya Lyon

tanya.lyon@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: None

Process: None

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Finance & Performance)

Meeting Date: 18/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Corporate Contract for the Use of Enterprise Car Club by CYC Staff as a Business Travel Option

Description: To seek approval for CYC to enter into a new contract with Enterprise Car Club as a pool car service provider for CYC staff members travelling for business purposes. This follows a procurement exercise led by the West Yorkshire Combined Authority. Members are asked to approve the contract.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Customer and Corporate Services

Contact Details: Jane Benson

jane.benson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Finance and procurement representatives signed off the waiver form to allow WYCA to lead the exercise.

Legal Services have controlled the draft process of all contract documentation.

Sustainable Transport Services/Network Management/Parking services all involved in the selection of suitable vehicle types and locations for the service.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 25/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Cold Calling Controlled Zones

Description: Purpose of report: To obtain approval for community involvement in the provision of cold calling controlled zones.

The Executive Member is asked to: Approve the new approach.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Economy and Place

Contact Details: Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 25/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Management of Allotments

Description: Purpose of Report: This report concerns the future management of the Council's allotments service.

The Executive Member is asked to: Agree to a new delivery model for the Allotments Service.

This item has been deferred from 24 July and will now be considered on 25 September 2017 as the proposed charitable incorporated organisation is awaiting approval from the Charity Commissioners.

Previous deferrals are detailed below:-

- From 15 May to 26 June 2017 as further work is required to develop the business case in line with Council's procedures.
- From 26 June 2017 to 24 July 2017 to allow more time for the proposed Charitable Incorporated Organisation to become legally constituted.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Economy and Place

Contact Details:

Dave Meigh

dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 25/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Strategic Plan 2017/18

Description: Purpose of Report: The report will set out York Learning Services' strategic plan for the academic year 2017/18.

The Executive Member will be asked to approve the plan.

Consideration of this item has been deferred from 24 July 2017 to 25 September 2017 to allow more time for officers to develop the Plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Children, Education and Communities

Contact Details:

Alistair Gourlay, Head of York Learning

alistair.gourlay@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: In writing to the report author

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 26/09/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update on North and Humber Regional Adoption Agency (RAA)

Description: Purpose of Report: To provide an update on progress to establishing the North and Humber Regional Adoption Agency (RAA), following on from the Decision made by the Executive Member for Education, Children and Young People on 9th February 2017 giving 'in principle' agreement to the establishment of the RAA.

The Executive Member will be asked to:

- consider the update report;
- confirm the decision to establish the new Regional Adoption Agency;
- approve the key aspects of the arrangement
- authorise the Corporate Director, Children, Education and Communities, in consultation with the Assistant Director legal services to approve the terms of the detailed partnership agreement.

Wards Affected: All Wards

Report Writer: Executive Member for Education, Children and Young People

Lead Member: Director of Children, Education and Communities

Lead Director: Mary McKelvey

Contact Details: mary.mckelvey@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: Consultation was undertaken for the Report on North and Humber Agency taken to Executive Member for Education, Children and Young People on 9th February 2017.

Legal, IT, Finance and HR departments have been involved in the subsequent development of the Regional Adoption Agency.

Consultees:

Background Documents: Update on North and Humber Regional Adoption Agency (RAA)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/10/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/09/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Enforcement Policy

Description: Purpose of Report: To update Members on enforcement activity over 2015-16 and seek approval of an updated policy.

Members will be asked to approve the new policy.

This item has been deferred from the meeting of the Executive on 31 August 2017, due to the amount of business for that meeting.

Wards Affected: All Wards

Report Writer: Matthew Boxall **Deadline for Report:** 18/08/17

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Economy and Place

Contact Details: Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Enforcement Policy

Call-In

If this item is called-in, it will be considered by the 31/07/17
Corporate and Scrutiny Management Committee on: 18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/09/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Tour de France Scrutiny Review Final Report

Description: To present the Executive with the final report arising from the Tour de France Scrutiny Review.

Members are asked to approve the recommendations arising from the review.

Wards Affected: All Wards

Report Writer: Melanie Carr **Deadline for Report:** 18/09/17

Lead Member: Councillor Dave Taylor

Lead Director: Director of Customer and Corporate Services

Contact Details: Melanie Carr

melanie.carr@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Tour de France Scrutiny Review Final Report

Call-In

If this item is called-in, it will be considered by the 09/08/17
Corporate and Scrutiny Management Committee on: 16/10/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/09/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Community Safety Plan 2017/2020

Description: Purpose of Report: To present the Community Safety Strategy 2017 – 2020

The Executive Member is asked to commit to City of York Council contributing to the delivery of this multi-agency (i) Safer York Partnership Plan and; (ii) Partnership Plan.

The item has been deferred to accommodate further work on the Plan by a number of partners.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Director of Health, Housing and Adult Social Care

Contact Details:

Jane Mowat, Director

jane.mowat@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/09/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Events Strategy

Description: Purpose of Report: The report proposes an approach to developing key events in the city.

Executive will be asked to: approve the strategy and use of appropriate business rates pool funding to support it.

This item has been deferred from 18 May to 28 September 2017 to allow further time to develop the strategy in light of the current scrutiny review of the Council's role in culture.

This item has now been withdrawn as it would be premature to bring this item to Executive before the Economy and Place Scrutiny Committee's scrutiny on culture and the economy has reported.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 18/09/17
Lead Member: Executive Member for Culture, Leisure & Tourism
Lead Director: Director of Children, Education and Communities
Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: By email to the report author

Process:

Consultees:

Background Documents: Events Strategy

Call-In

If this item is called-in, it will be considered by the 03/04/17
Corporate and Scrutiny Management Committee on: 16/10/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/09/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Demonstrating Delivery of the Older Persons' Accommodation Programme

Description: This report will demonstrate progress of the Older Person's Accommodation Programme and seek consent to undertake consultation on the option to close two further older persons' homes.

The Executive will be asked to: note the progress made with the Older Persons' Accommodation Programme and give consent to undertake consultation on the option to close two older persons' homes.

Wards Affected: All Wards

Report Writer: Roy Wallington **Deadline for Report:** 14/09/17

Lead Member: Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Jo Bell, Roy Wallington, Programme Manager Older Peoples Accommodation

j.bell@york.gov.uk, roy.wallington@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Consultation process: Residents their relatives/carer and staff at the home will have been fully consulted in accordance with the Moving Homes Safely protocol and the results of this engagement shared with Members as part of this report.

The Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Consultees: Residents their relatives/carer and staff.

Consultees:

Background Documents: Background Document - Executive Agreement 19th July 2015.docx

Background Document 2 - Executive Sanction to Consult

- 14th July 2016.docx

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/09/17

16/10/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/09/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Sale of Land at Bootham Row Car Park

Description: Purpose of report: To obtain Executive approval to the sale of a strip of land at Bootham Row Car Park to the owner of 27 Bootham Row in order to enable the site to be redeveloped in a manner that will improve the environment for surrounding properties and the Council's retained land.

What will the report ask Members to do: Approve or reject the proposed sale.

Wards Affected: Guildhall Ward

Report Writer: Tim Bradley **Deadline for Report:** 18/09/17

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Sale of Land at Bootham Row Car Park

Call-In

If this item is called-in, it will be considered by the 18/09/17
Corporate and Scrutiny Management Committee on: 16/10/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 28/09/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Strategic Asset Management Programme and Housing Delivery

Description: Purpose of Report: To establish a programme for the use of Council property assets including commercial housing delivery, letting and or sale of property. To determine the financial budget and assets to be included in the programme and the objectives to be achieved.

The Executive will be asked to consider options in respect of asset budget and objectives for the proposed commercial programme.

Wards Affected: All Wards

Report Writer: Tracey Carter
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Economy and Place
Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset Management

tracey.carter@york.gov.uk

Deadline for Report: 18/09/17

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: Site by site consultation with local residents and stakeholders, partnership working with the Homes and Communities Agency and discussions with housing providers in the city.

Consultees:

Background Documents: Strategic Asset Management Programme and Housing Delivery

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/09/17
16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 02/10/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Fire Risk Management Update

Description: Purpose of Report: Within the Health & Safety Annual Report which was received at the Decision Session (Executive Member for the Environment) held on 7th July, an update was provided on how related fire risk assessments are managed at CYC. It also referred to an imminent meeting of a regional local government Fire Safety Sub Group to ensure sharing of best practice and consider ways of minimising fire risk in light of the Grenfell Tower tragedy.

The Executive Member approved that a follow-up report summarising any H&S response/learning be considered at a future Decision Session under this portfolio.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment

Lead Director: Director of Customer and Corporate Services

Contact Details: Stuart Langston, Shared Head of Health and Safety

stuart.langston@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

06/11/17

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement (Deputy Leader)

Meeting Date: 03/10/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 4Community Growth York

Description: This report sets out a project plan for the 4Community Growth York project. The Executive Member is asked to agree the project plan.

Wards Affected: Clifton Ward; Guildhall Ward; Heworth Ward; Hull Road Ward; Westfield Ward

Report Writer: **Deadline for Report:**

Lead Member: Councillor Keith Aspden

Lead Director: Director of Children, Education and Communities

Contact Details: Mora Scaife

mora.scaife@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/10/17

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 16/10/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Introduction of Civil Penalty Notices for Housing Act Offences

Description: Purpose of Report: To brief the executive re the background to the introduction of the monetary civil penalty notices as an enforcement option when tackling poor housing conditions. Outline how the policy including how monetary penalty notices will be determined.

The Executive Member will be asked to set the policy framework, including how the monetary penalty notices will be determined.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Director of Health, Housing and Adult Social Care

Contact Details:

Ruth Abbott

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: This is a statutory requirement but we will set policy having regard to government guidance and best practise.

Consultees - Local Government Association

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 19/10/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Transport Programme Update – 2017/18 Monitor 1 Report

Description: Purpose of Report: To set out progress to date on schemes in the 2017/18 Economy & Place Capital Programme and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projections.

The Executive Member will be asked to approve the amendments to the 2017/18 Economy & Place Capital Programme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/10/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Future Management of Allotments

Description: Purpose of Report: Report on the future management of allotments by way of a Charitable Incorporated Organisation, which will take on the letting and management of 1,250 allotment plots spread over 18 sites.

Executive is asked to: Approve the letting of 18 allotment sites to the Trustees of the Charitable Incorporated Organisation.

This item has been deferred from 31 August and will now be considered on 19 October 2017 as the proposed charitable incorporated organisation is awaiting approval from the Charity Commissioners.

Previous deferrals are detailed below:-

- From 29 June to 13 July 2017 as further work is required to develop the business case in line with Council's procedures.
- From 13 July to 31 August 2017 to allow more time for the proposed Charitable Incorporated Organisation to become legally constituted.

Please note that this item has been called in and will be considered at a meeting of the Economy & Place Scrutiny Committee on 11 September 2017.

Wards Affected: All Wards

Report Writer: Andrew Bradley **Deadline for Report:** 16/08/17

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Economy and Place

Contact Details: Tim Bradley, Dave Meigh

tim.bradley@york.gov.uk, dave.meigh@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Future Management of Allotments

Call-In

If this item is called-in, it will be considered by the	05/06/17
Corporate and Scrutiny Management Committee on:	18/09/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/10/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: CYC Adults Transport Policy / Roll-out of a Personalised Approach

Description: Purpose of report: The report builds on decisions taken by CYC Executive on 27th April 2017 which set the direction of travel for adults transport i.e. a personalised approach. This report sets out specific options around the roll-out of the personalised approach, which will be captured in an Adults Transport Policy 2017- 2020.

The Executive will be asked to consider specific options around the roll-out of the personalised approach, which will be captured in an Adults Transport Policy 2017- 2020.

Consideration of this item been deferred from 31 August 2017 to the meeting of the Executive on 28 September 2017, to take into account additional financial and legal input into the report.

This item has been further deferred to 19 October 2017 to conduct further research and analysis.

Wards Affected: All Wards

Report Writer: Adam Gray **Deadline for Report:** 09/10/17

Lead Member: Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Adam Gray, Senior Partnership Support Officer (VCS)

adam.gray@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Consultation process: Further to decisions taken by CYC Executive on 27th April 2017 (which set the direction of travel for adults transport i.e. a personalised approach) there has been ongoing consultation with adult learning disability and frail, elderly customers and their carers.

Consultees: Adult learning disability and frail, elderly customers and their carers.

Consultees:

Background Documents: CYC Adults Transport Policy / Roll-out of a Personalised Approach

Call-In

If this item is called-in, it will be considered by the 31/07/17
Corporate and Scrutiny Management Committee on: 06/11/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/10/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Delivering Health & Wellbeing Facilities for York: Sports Pitches at the Askham Estate and a Health Hub at Burnholme

Description: Purpose of Report: This report will seek consent for investment in and preparation and submission of the planning applications to deliver sports pitches and related facilities on land at the Askham Estate and seek agreement to dispose of land at Burnholme to facilitate the provision of a health hub on the site.

Executive will be asked to: Give consent for investment in and preparation and submission of the planning applications to deliver sports pitches and related facilities on land at the Askham Estate and seek agreement to dispose of land at Burnholme to facilitate the provision of a health hub on the site.

Wards Affected: Bishopthorpe Ward; Copmanthorpe; Dringhouses & Woodthorpe Ward; Heworth Ward; Hull Road Ward; Rural West York Ward

Report Writer: Vicky Japes, Roy Wallington **Deadline for Report:** 09/10/17

Lead Member: Councillor Nigel Ayre, Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation, Vicky Japes

roy.wallington@york.gov.uk, vicky.japes@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: The confidential annex will deal with matters relating to the valuation and sale of land at Burnholme and is kept confidential in order to protect the commercial interests of the authority should the proposed sale not proceed and they wish to pursue a sale to another purchaser.

Process: Consultation process: The Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement and this continues. Proposals for the provision of sports pitches at Askham Estate have been the subject of discussion with the neighbouring landowner, the current land user, local football clubs, the Football Federation and Sport England.

The plans and proposals at Burnholme have also been the subject of extensive public and stakeholder consultation and engagement. Patients and stakeholders of the three GP practices affected by the Burnholme Health Centre will be engaged, as will the neighbours and other stakeholders of the Burnholme site.

Consultees: The users and potential users of the current and new sports pitches, local residents and other stakeholders. The users of the current health facilities and neighbours, local residents and other stakeholders of the proposed new facilities.

Consultees:

Background Documents: Executive 19 July 2015 - Agreement to Proceed with the OPA.docx
Executive 19 May 2016 - Delivery of Community Facilities at the Burnholme Health Wellbeing Campus.pdf
Executive 7 December 2016 - Burnholme Health Wellbeing Campus - Key Decisions to Further Progress Development.pdf
Executive 7 December 2016 - Lowfield Green Development.pdf

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/10/17
06/11/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 23/10/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Self-Assessment

Description: The report will set out York Learning Services' self-assessment summary. The Executive Member will be asked to approve the self-assessment.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Nigel Ayre

Lead Director: Director of Children, Education and Communities

Contact Details: Alistair Gourlay, Head of York Learning

alistair.gourlay@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 23/10/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Equality Objectives

Description: The report will set out proposed equality objectives for the Council under the Equality Act 2010. The Executive Member will be asked to approve the objectives.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Nigel Ayre

Lead Director: Director of Children, Education and Communities

Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/11/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Refresh of Housing Revenue Account Business Plan

Description: Purpose of the report: This is an annual refresh of the 30 year business plan.

The Executive will be asked to agree the amended plan and finances.

This item has been deferred from the Executive meeting on 28 September to 19 October 2017. Following the election in June there has been some uncertainty that means it would be prudent to put the revised plan back to October.

As part of the Housing business plan review, there is a need to review the depreciation methodology as the self financing transitional arrangements are coming to an end. We are seeking external assistance to do this piece of work and to allow time for this to happen it has been necessary to further defer this item to the Executive meeting on 15 November 2017.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Sam Lisle

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Denis Southall

denis.southall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation on Update with Customer Groups.
Consultees : Federation of Residents Associations

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 04/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 5 Year Flood Plan Update

Description: Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member is asked to consider the updates detailed in the report and any supporting presentations, comment their content and recommended actions.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby & Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Strensall Ward; Westfield Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment

Lead Director:

Director of Economy and Place

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Annual Discretionary Rate Relief

Description: Purpose of Report: To approve any new awards of discretionary rate relief for the period 2018-2020.

Executive are asked to: Consider any new applications against budget available and approve any new awards.

Wards Affected: All Wards

Report Writer: David Walker **Deadline for Report:** 27/11/17
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Customer and Corporate Services
Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Annual Discretionary Rate Relief Decision Paper

Call-In

If this item is called-in, it will be considered by the 06/11/17
Corporate and Scrutiny Management Committee on: 02/01/18

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 18/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Housing Register and Allocations

Description: Purpose of Report: To agree the future direction in respect of access to / allocation of social housing.

The Executive Member will be asked to:

- Agree the direction regarding remaining with North Yorkshire Home Choice or introducing a York system; and
- Agree allocation policy

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Director of Health, Housing and Adult Social Care

Contact Details:

Sue Hull, PA to Assistant Director (Specialist Children's Services),
Becky Ward, Service Manager

sue.hull@york.gov.uk, becky.ward@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Background documents will follow - draft allocation policy

Process: Consultation by questionnaire and events (some have already taken place as part of an ongoing review of Housing registrations Service. This issue has also been discussed at scrutiny but some aspects have now changed (eg agreement that Housing purchase a new IT system) which affect final decision

Consultees: Stakeholder and public consultation

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18